

HIMACHAL PRADESH STATE COOPERATIVE MARKETING AND CONSUMERS' FEDERATION LIMITED
NEAR VICTORY TUNNEL, SHIMLA - 171003 (HP)

(Established in 1952)

GST: 02AAAAH0084J4Z1
PAN: AAAAH0084J



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NOTICE INVITING E-TENDER

TENDER REF NO: HF/Mktg/Ins./2023-24-Vol-IV- 3159
DATE: 27/10/2026
NAME OF WORK: E-TENDER FOR INSURANCE COVER OF HIMFED PROPERTIES, STOCK, LIQUOR BOTTLING PLANT AND FIDELITY GUARANTEE FOR THE POLICY PERIOD FROM 23.11.2026 TO 22.11.2027.

HIMFED invites online tenders from IRDAI-registered General Insurance Companies (both Public Sector and Private Sector) for providing insurance coverage for its properties/assets, stocks, Liquor Bottling Plant at Parwanoo, and Fidelity Guarantee risks for the policy period from **00:00 Hrs on 23.11.2026 to Midnight of 22.11.2027**. Bids shall be submitted online through the Himachal Pradesh Government e-Procurement Portal (<https://hptenders.gov.in>) in accordance with the instructions available on the Portal. The tender document may be downloaded from the <https://hptenders.gov.in>.

Bidders are advised to carefully read and thoroughly examine the entire tender document, including all terms and conditions and other requirements, before submitting their bids. Submission of a bid shall be deemed to constitute the bidder's acceptance of all the terms and conditions of the tender. Any bid containing deviations from, or not complying with, the terms and conditions of the tender shall be liable to summary rejection.

SECTION I: TENDER SCHEDULE & BIDDING INSTRUCTIONS

Bidders are required to deposit Tender Document Fee and Earnest Money Deposit (EMD) as detailed below:

- 1. Tender Document Fee:** A non-refundable fee of Rs. 500/- (Rupees Five Hundred Only).
- 2. Earnest Money Deposit (EMD):** An EMD of Rs. 10,000/- (Rupees Ten Thousand Only).

Payment Mode: The Tender Fee and EMD shall be transferred directly via NEFT/RTGS into the following HIMFED Bank Account:

- Name: HP State Cooperative Marketing & Consumers Federation Ltd. (HIMFED)
- Account Number: 10835924452
- Bank Name & Branch: State Bank of India, Shimla Main Branch, Near Kali Bari Temple, The Mall Shimla, HP
- IFS Code: SBIN0000718

E-Bid submission protocol:

- The eligibility documents shall be uploaded in the technical cover on website/ portal <https://hptenders.gov.in>.

2. Financial rates must be entered into the official BOQ (Bill of Quantities) Excel file downloaded from the portal <https://hptenders.gov.in> and subsequently uploaded in financial cover on said portal.
3. Corrigendum/ clarifications, if any, shall be uploaded on websites <https://hptenders.gov.in> and <https://himfed.com>, therefore, the prospective bidders/ firms are requested to check these websites for latest updates regularly.
4. Further information can be obtained on any working day from the concerned official on mobile number 98160-82705 or e-mail: himfedtpetroleum@gmail.com. For any technical assistance for uploading of documents and BOQ on the above portal, the IT Programmer may be contacted on his mobile number: 94180-79977.

Tender Schedule:

Tender Document Downloading Start and End Date	29.10.2026 to 18.11.2026
Proposal/ Bid Submission Starting Date	29.10.2026
Last Date & Time for Submission of Bids	18.11.2026 upto 5:00 PM
Date, Time and Place of Opening of Technical Bids	19.11.2026 at 11:00 AM at HIMFED Head Office, Shimla-03
Pre-Bid Query Email and Contact Number	himfedtpetroleum@gmail.com, 98160-82705

SECTION II: PRE-QUALIFICATION AND ELIGIBILITY CRITERIA

Bidders must upload copies of the following documents in online technical cover:

1. **Valid IRDAI Registration:** The bidder must be a General Insurance Company possessing a valid Certificate of Registration issued by the Insurance Regulatory and Development Authority of India (IRDAI) to underwrite Fire, Property, and Miscellaneous lines of business.
 - *Proof Required:* Upload a copy of the valid IRDAI Registration Certificate.
2. **Operational Office in Shimla:** To ensure seamless administrative coordination, physical document processing, and rapid claim intimation, the bidder must have a fully functional divisional or branch office located within the municipal limits of Shimla, Himachal Pradesh.
 - *Proof Required:* Upload a copy of a valid local registration (e.g., utility bill, GST registration certificate, or official lease agreement in the name of the company at the Shimla address).
3. **Submission of EMD & Tender Fee (or Exemption Proof):** The tenderers must submit proof of deposit for the prescribed Earnest Money Deposit (EMD) and Tender Fee. If Public Sector Undertaking (PSU) insurers claim exemption, they must formally justify their status.
 - *Proof Required:* Upload the copy of the transaction receipt containing the UTR number. PSU insurers claiming exemption must upload a formal declaration on their official letterhead citing and attaching the specific government guidelines/rules that entitle them to the exemption.

4. **Acceptance of Tender Terms & Conditions:** The bidder must unconditionally accept all the terms, conditions, asset valuations, and policy frameworks stipulated in this tender document.
- **Proof Required:** Upload a complete copy of this detailed tender document, with every page duly stamped and signed by the bidder's authorized signatory. Conditional bids or bids with counter-clauses will be summarily rejected.
5. **PAN and GST Registration Certificate:** Bidders must upload scanned PDF copies of the firm's valid Permanent Account Number (PAN) Card and Goods and Services Tax (GST) Registration Certificate.
6. **GST Return:** Bidders must upload scanned copy of filed GST returns for the last three preceding financial years.
7. **Non-Blacklisting Affidavit:** Bidder must upload a notarized affidavit affirming the bidder has never been blacklisted by any Government or Public Sector entity.

Technical Bid Submission Form is enclosed at Annexure – III.

NOTE: Bidders must submit physical copies of all documents uploaded in technical cover on the date of tender opening. Evaluation shall be restricted only to those documents which are successfully uploaded in technical cover. Any un-uploaded or extra documents submitted in hard copy will not be considered for evaluation.

SECTION III: DETAIL OF POLICIES REQUIRED & SPECIFIC CONDITIONS

1. STOCK POLICY

Detail of policies required to insure stock including Chemical Fertilizer, Organic Fertilizer, Farm/ Agricultural Inputs, Horticulture Mineral Oil (HMO), Trees Spray Oil (TSO), Cattle Feed and Cement is as under:

S. No.	Type of Policy	Risks to be covered	Items to be insured	Sum to be insured (in INR)
1	Floater Declaration Cover for Stocks	1. Standard Fire & Special Perils 2. STFI 3. Explosion or implosion 4. Earthquake 5. Damage caused by impact of or collision caused by any external physical object such as vehicle, animal, falling trees, aircraft, wall etc. 6. Subsidence of land/Landslide/Rockslide 7. Lightening 8. Terrorism RSMD Perils (Riots, Strikes, Malicious Damage) 9. Bursting/overflowing of Water Tanks/Pipes 10. Bush Fire	1. Chemical Fertilizer 2. Organic Fertilizer 3. Farm/ Agricultural Inputs 4. Farm Tools and Machine 5. Horticulture Mineral Oil (HMO) and Trees Spray Oil (TSO) 6. Cattle feed 7. Cement Above items are stored in 88 HIMFED Godowns (detail at Annexure – I) located throughout the State of Himachal Pradesh	25.77 Crore (Peak Value) <u>Risk exposure at any single location does not exceed</u> <u>Rs. 5.00 Crore.</u>

2	Burglary Policy including Theft (on Floater Declaration Basis)	Burglary, House breaking, Theft	----do----	25.77 Crore <u>Risk exposure at any single location does not exceed Rs. 5.00 Crore.</u>
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CONDITIONS SPECIFIC TO STOCK POLICIES

- i. **Risk Exposure:** The risk exposure at each independent location listed in Annexure-I is less than **Rs. 5.00 Crores**. Accordingly, the risk falls under the '**Bharat Sookshma Udyam Suraksha**' category as per IRDAI guidelines. Bidders are requested to apply the relevant tariff rates applicable to this category. However, the **Actual Maximum Value at Risk** at any single location is **Rs. 2.00 Crores**. Insurers are requested to provide their most competitive premium quotes considering this low operational exposure.
- ii. **Premium Refund Clause:** Both the Fire and Burglary policies shall operate on a **Declaration Basis**. HIMFED shall submit monthly stock declarations. At the end of the policy period, the final premium shall be recalculated based on the average of these declarations. If the final calculated premium is less than the provisional premium paid upfront, the excess shall be refunded to HIMFED. **Bidders must explicitly state their Minimum Premium Retention Percentage limit in their financial bids.**
- iii. **Waiver of Under-Insurance:** The policy must include a waiver of under-insurance up to 15%. If the value of the stock at the time of loss is within 15% tolerance of the Sum Insured, no deduction shall be made from the claim amount.

Claim History for the Preceding Three Financial Years:

▪ ***Fire Policy (Stocks):***

2023-24: Nil

2024-25: Two claims settled i. Rs. 6883/- ii. Rs. 7,38,845/-

2025-26: Nil

▪ ***Burglary Policy (Stocks):***

2023-24: Rs. 2051/- (Claim Paid)

2024-25: Nil

2025-26: Nil

Nil outstanding claims for both Fire and Burglary Policies.

2. FIDELITY GUARANTEE POLICY

S. No.	Type of Policy	Risk to be covered	Detail of Posts and Sum Insured
1	Fidelity Guarantee Policy (Retroactive date – 21-07-2022)	Coverage of financial loss to the HIMFED resulting from the Infidelity/ dishonesty of HIMFED employee(s) posted at different Area Offices and HIMFED petrol pumps, in the State of HP (total no. 17)	Detail of posts/ positions to be covered and sum insured against each post/ position is given in table below.

S. No.	Post/ Position	Area Office/ Petrol Pump	Sum Insured (in INR)
1	Area Manager/Area Incharge	HIMFED Area Office Bilaspur	1.00 crore
2	Area Manager/Area Incharge	HIMFED Area Office Chamba	1.00 crore
3	Area Manager/Area Incharge	HIMFED Area Office Nagrota Bagwan	1.00 crore
4	Area Manager/Area Incharge	HIMFED Area Office Hamirpur	1.00 crore
5	Area Manager/Area Incharge	HIMFED Area Office Kullu	1.00 crore
6	Area Manager/Area Incharge	HIMFED Area Office Mandi	1.00 crore
7	Area Manager/Area Incharge	HIMFED Area Office Rampur	1.00 crore
8	Area Manager/Area Incharge	HIMFED Area Office Shimla	1.00 crore
9	Area Manager/Area Incharge	HIMFED Area Office Nahan	1.00 crore
10	Area Manager/Area Incharge	HIMFED Area Office Solan	1.00 crore
11	Area Manager/Area Incharge	HIMFED Area Office Una	1.00 crore
12	Incharge	HIMFED Petrol Pump Chowari, Chamba	1.00 Crore
13	Incharge	HIMFED Petrol Pump Dobhi, Kullu	1.00 Crore
14	Incharge	HIMFED Petrol Pump Padhar, Mandi	1.00 Crore
15	Incharge	HIMFED Petrol Pump Chhota Shimla, Shimla-02	1.00 Crore
16	Incharge	HIMFED Petrol Pump Theog, Shimla	1.00 Crore
17	Incharge	HIMFED Petrol Pump Sarahan, Sirmour	1.00 Crore

Claim History for Fidelity Policy for the Preceding Three Financial Years: Nil Claim
including settled/ outstanding for years 2023-24, 2024-25 and 2025-26.

3. PROPERTIES POLICY

S. No.	Risk/ Coverage Required	Properties/ Assets Description	Sum to be insured (value in INR)
1.	1. Standard Fire & Special Perils 2. STFI 3. Explosion or implosion 4. Earthquake 5. Damage caused by impact of or collision caused by any external physical object such as vehicle, animal, falling trees, aircraft, wall etc. 6. Subsidence of land/Landslide/Rockslide 7. Lightening 8. Terrorism RSMD Perils (Riots, Strikes, Malicious Damage) 9. Bursting/overflowing of Water Tanks/Pipes 10. Bush Fire	Office Buildings, Residential Flats, Collection Centres, Godowns, Petrol Pump Buildings including Plinth & Foundations, Boundary Walls, gates and other civil structures. <i>(Location wise detail of properties attached at Annexure – II)</i>	11.85 Crore Note: <u>Risk exposure at any single location does not exceed Rs. 5.00 Crores.</u>
2.	Burglary, House breaking, Theft <i>(Floater Basis across all locations in HP & Delhi)</i>	Furniture & Fixture and other office equipment at various offices in HP and Delhi <i>(Furniture & Fixture detail given on p. 5 of Annexure – II)</i>	37.00 Lakh

CONDITIONS SPECIFIC TO PROPERTIES POLICIES

- i. **Risk Exposure:** The risk exposure at each independent location listed in Annexure-II is less than **Rs. 5.00 Crores**. Accordingly, the risk falls under the '**Bharat Sookshma Udyam Suraksha**' category as per IRDAI guidelines. Bidders are requested to apply the relevant tariff rates applicable to this category. However, the **Actual Maximum Value at Risk** at any single location is **Rs. 2.00 Crores**. Insurers are requested to provide their most competitive premium quotes considering this low operational exposure.
- ii. **Reinstatement Value Clause:** The insurance for Fixed Assets (Ref. to S. No. 1 above) is required on a '**Reinstatement Value Basis**'. In the event of a loss, the claim shall be settled based on the cost of reconstructing the property as new, without deduction for depreciation.
- iii. **Waiver of Under-Insurance:** The policy must include a waiver of under-insurance up to **15%**. If the value of the property at the time of loss is within 15% tolerance of the Sum Insured, no deduction shall be made from the claim amount.

- iv. **Mid-Term Revision of Sum Insured:** HIMFED reserves the right to undertake a structural re-valuation of its properties at any point during the policy period. Should HIMFED opt to declare revised property valuations mid-term, the insurer shall be bound to amend the Sum Insured accordingly. Any additional premium required for the revised coverage shall be charged strictly on a pro-rata basis for the remaining policy term, utilizing the exact original premium rates finalized in this tender.

Claim History for the Preceding Three Financial Years:

- **Fire Policy (Properties):**
2023-24: Rs. 20655/- (Claim Paid)
2024-25: Nil
2025-26: Nil

Nil outstanding claim.

- **Burglary & Housebreaking:** Nil Claim including settled/ outstanding for years 2023-24, 2024-25 and 2025-26.

4. FIRE POLICY FOR COUNTRY LIQUOR BOTTLING PLANT (DISTILLERY), PARWANOO, DISTRICT SOLAN.

S. No.	Type of Policy	Risks to be covered	Items to be insured (Assets of the HIMFED Liquor Bottling Plant, Parwanoo, District Solan, HP)	Total Sum to be insured (in INR)
1	Bharat Sooksham Udyam Suraksha Policy	▪ Standard Fire & Special Perils ▪ STFI ▪ Earthquake ▪ Subsidence of land/Landslide/Rockslide ▪ Lightening ▪ Terrorism ▪ RSMD Perils (Riots, Strikes, Malicious Damage) or any other peril as per IRDAI guidelines which should be in-built cover under the Bharat Sooksham Udyam Suraksha Policy	▪ Building (Offices and Plant) and additional structures including plinth, compound wall, gates etc.	10,000,000.00
			▪ Machinery	2,000,000.00
			▪ Tools & Equipments	30,000.00
			▪ Furniture & Fixtures	70,000.00
Total Sum Insured - Rs. 1.21 Crore				

CONDITIONS SPECIFIC TO FIRE POLICY FOR COUNTRY LIQUOR BOTTLING PLANT (DISTILLERY), PARWANOO

- i. **Reinstatement Value Clause:** The insurance for Country Liquor Bottling Plant (Distillery), Parwanoo is required on a '**Reinstatement Value Basis**'. In the event of a loss, the claim shall be settled based on the cost of reconstructing the property as new, without deduction for depreciation.
- ii. **Waiver of Under-Insurance:** The policy must include a waiver of under-insurance up to 15%. If the value of the property at the time of loss is within 15% tolerance of the Sum Insured, no deduction shall be made from the claim amount.
- iii. **Mid-Term Revision of Sum Insured:** HIMFED reserves the right to undertake a structural re-valuation of its property(ies) at any point during the policy period. Should HIMFED opt to declare revised property valuations mid-term, the insurer shall be bound to amend the Sum Insured accordingly. Any additional premium required for the revised coverage shall be charged strictly on a pro-rata basis for the remaining policy term, utilizing the exact original premium rates finalized in this tender.

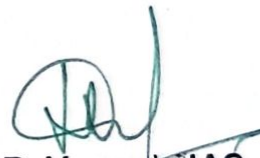
Claim History for the Preceding Three Financial Years:

- ***Fire Policy (Country Liquor Bottling Plant, Parwanoo): Nil Claim including settled/ outstanding for years 2023-24, 2024-25 and 2025-26.***

SECTION IV: TERMS AND CONDITIONS

1. **Tender Evaluation Criteria:** Tender evaluation will be strictly based on the **Total Premium** quoted for the sought policies and the conformance of the bid to all terms and conditions.
2. **Negotiation Protocol:** HIMFED reserves the right to negotiate with the responsive and unconditional L-1 (Lowest) tenderer. Where the price quoted by the lowest tenderer is deemed highly excessive compared to prevalent market rates or internal price justification, negotiations may be held with the lowest tenderer to bring the price within justifiable limits.
3. **Performance Security:** The successful bidder (L-1) shall be required to submit a Performance Security equivalent to 5% of the total finalized annual premium amount within 15 days of the issuance of the Letter of Award (LoA)
Note: In case Public Sector Undertaking (PSU) General Insurance Companies claim exemption from submission of Performance Security, such claim must be supported by valid documentary proof or relevant government guidelines during technical bid phase.
4. **Late Submissions:** The tenders received after the stipulated tender submission date and time will be summarily rejected.
5. **Bid Opening:** Bids will be opened at the date and time as specified in the Tender Notice. Authorized representatives of the bidders may attend the opening.
6. **Anti-Canvassing & Anti-Cartelization:** Canvassing in any form in connection with the tender is strictly prohibited. The tender submitted by a bidder who resorts to canvassing is liable to be rejected. Furthermore, any bidder found colluding, forming a cartel, or manipulating rates will be blacklisted from future tenders of HIMFED.

7. **Language:** The Policy and all correspondence shall be interpreted as per the common English Language.
8. **Currency:** Tender prices shall be quoted in **Indian Rupees (INR)** only.
9. **Right of Acceptance/Rejection:** HIMFED reserves the right to accept or reject any or all proposals without assigning any reason thereof. The Bidder(s) shall have no cause of action or claim against HIMFED for the rejection of its/their proposal. The decision of HIMFED shall be final, conclusive, and binding on the Bidder(s).
10. **Jurisdiction:** In case of any legal dispute arising out of this tender or subsequent policy, the same shall be subject to the exclusive jurisdiction of the Court at Shimla, Himachal Pradesh, where the Head Office of HIMFED is located.
11. **Compliance & Conditional Bids:** All bidders are hereby cautioned that Tender/Bid conditions need to be strictly complied with. Conditional offers with deviations from the conditions and insurance coverages stipulated in the Tender Notice shall be rejected as non-responsive and will not be considered in the tender evaluation. The decision of HIMFED will be final and binding in this regard.



(Dr. L. R. Verma) HAS
Managing Director
HIMFED Shimla-03

Detail of the HIMFED Stores

ANNEXURE - I

S. No.	Distt. & Total No. of Stores per Distt.	Store Name
1	Bilaspur (Total 6)	Bilaspur
2		Gara Mora
3		Ghumarwin plus three rooms
4		Gherwin
5		Padyalag
6		Kuthera
7	Chamba (Total 5)	Parel
8		Kurahan
9		Chowari
10		Salooni
11		Tissa
12	Hamirpur (Total 6)	Amblehar
13		Salouni
14		Hamirpur
15		Nadaun
16		Sujanpur
17		Nagrota Gazian
18	Kangra (Total 9)	Dhaliara
19		Jassur (Raja Ka Bag)
20		Puhara
21		Nagrota Bagwan
22		Paprola
23		Indora
24		Nagrota Surian
25		Zamanabad
26		Dheera
27	Kullu (Total 6)	Kullu
28		Bhunter
29		Dobhi (Raison)
30		Banjar
31		Nagan
32		Nirmand
33	Kinnaur (Total 1)	Shongtong
34	Lahaul and Spiti (Total 1)	Gondla
35	Mandi (Total 10)	Bhambla (Fatehpur)
36		Dehar
37		Sandhol
38		Longni
39		Gohar (Dari)
40		Gohar near Chail Chowk Chaugan
41		Lunapani
42		Jogindernagar
43		Karsog
44		Sunder Nagar

S. No.	Distt.	Store Name
45	Shimla (Total 24)	Kumarsain
46		Jeori
47		Thanadhar
48		Banyog
49		Nankhari
50		Nogli
51		Theog
52		Gumma
53		Sawra
54		Tikkar
55		K/Pather
56		Nerwa
57		Rohru
58		Marog
59		Badiara
60		Chopal
61		Suni
62		Sungri
63		Baghi
64		Batargalu
65		Pujarli No-4
66		Shilaroo
67		Dhalli
68		Jathia Devi
69	Sirmour (Total 12 including three shops in Nahan)	Sarahan
70		Sangrah
71		Nauradhar
72		Timbi
73		Giripul
74		Pounta
75		Jamta
76		Dhamla
77		Nahan (Three Shops)
78		Nahan
79	Solan (Total 6)	Nalagarh
80		Dharampur
81		Kuniyar
82		Kandaghat
83		SC Solan
84		Darlaghat
85	Una (Total 4)	Jalgran
86		Gagret
87		Raipur Sahoran (Mehatpur)
88		Amb
	Total	88

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DETAIL OF PROPERTIES**LIST AND VALUE OF THE OFFICE BUILDING STRUCTURES, RESIDENTIAL FLATS, GODOWNS WITH CHOWKIDAR QUARTERS, FRUIT AND VEGETABLE COLLECTION CENTRES, PETROL PUMPS, FURNITURE, FIXTURES AND OTHER OFFICE EQUIPMENT.**

I. Office Buildings including plinth, retaining walls, boundary walls, breast wall, approach roads, gates etc.		
S. No.	Particulars of Assets	Sum to be insured (Value in INR)
1	Head Office Building Near Victory Tunnel Shimla	60,00,000.00
2	HIMFED Building BCS at New Shimla	2,00,00,000.00
3	Himfed Building Panjari Tutikandi, Shimla	2,00,00,000.00
4	Office-cum-Godown/Residence Building Chambaghat at Solan	30,00,000.00
5	Office-cum –Godown Building at Kullu	20,00,000.00
6	Office-cum –Godown Building at Hamirpur	15,00,000.00
7	Area Office Una (Jalgran)	8,00,000.00
8	Area Office Nagrota Bagwan	8,00,000.00
9	Godown-cum- Guest house Parwanoo	10,00,000.00
	Total	5,51,00,000.00

II. Residential Flats including plinth, retaining walls, boundary walls, breast wall, approach roads, gates etc.		
S. No.	Particulars of Assets	Sum to be insured (Value in INR)
1.	Residential flats at Housing Colony flat No. B-2, B-1, B1, Cat-FG, Block No. 14, 15 & 18 at Parwanoo, Distt. Solan	25,00,000.00
III. Fruit & Vegetable Collection Centres, Distt. Solan including plinth, retaining walls, boundary walls, breast wall, approach roads, gates etc.		
S. No.	Particulars of Assets	Sum to be insured (Value in INR)
1	Dhamla	1,00,000.00
2	Ghatti	1,00,000.00
3	Maryog	1,00,000.00
4	Dhundani	1,00,000.00
5	Kararaghat	1,00,000.00
6	Nav-gaon	1,00,000.00
7	Jaunajee	1,00,000.00
	Total	7,00,000.00

IV. List of Godowns with chowkidar residences (building structure) including plinth, retaining walls, boundary walls, breast wall, approach roads, gates etc.

S. No.	Particulars of Assets	Capacity	Sum to be insured (Value in INR)
A	Distt Shimla		
1	Banyog	250 MT	500000.00
2	Jeori	250 MT	500000.00
3	Kumarsain	250 MT	500000.00
4	Thanadhar	250 MT	500000.00
5	Chopal	250 MT	500000.00
6	Dhalli	1000 MT	1000000.00
7	Gumma	250 MT	500000.00
8	Kharapather	500 MT	800000.00
9	Marog	250 MT	500000.00
10	Nerwa	250 MT	500000.00
11	Rohru	250 MT	500000.00
12	Sawra	500 MT	500000.00
13	Suni	500 MT	500000.00
14	Theog	1000 MT	1000000.00
15	Tikkar	250 MT	500000.00
16	Shilaroo	250 MT	500000.00
17	Shanan	1000 MT	1000000.00
	Total		10300000.00
B	Distt Kullu		
18	Nagan	250 MT	500000.00
19	Nirmand	250 MT	500000.00
20	Banjar	250 MT	500000.00
21	Bhunter	250 MT	500000.00
22	Kullu Godown Cum Five Shops	1000 MT	1000000.00
23	Dhobi	1000 MT	1000000.00
	Total		4000000.00
C	Distt Kinnaur		
24	Shongthong	250 MT	800000.00
	Total		800000.00
D	Distt Solan		
25	Dharampur	250 MT	500000.00
26	Kandaghat	750 MT	800000.00
27	Kunihar	250 MT	500000.00
28	Nalagarh (I to IV)	1700 MT	2200000.00
29	Darlaghat	250 MT	500000.00
30	Chambaghat	250 MT	Already Included in Office Building complex

31	Parwanoo Godown	250 MT	Already Included in Guest House Building complex
	Total		4500000.00
E	Distt Sirmour		500000.00
32	Sangrah	250 MT	500000.00
33	Dhamla	250 MT	500000.00
34	Giripul	250 MT	500000.00
35	Jamta	250 MT	800000.00
36	Kala Amb	500 MT	500000.00
37	Nauradhar	250 MT	1000000.00
38	Paunta	1000 MT	500000.00
39	Sarahan	250 MT	500000.00
40	Timbi	250 MT	5300000.00
	Total		
F	Distt Bilaspur		500000.00
41	Bilaspur	250 MT	1000000.00
42	Garamoura	2000 MT	500000.00
43	Padyalag	250 MT	800000.00
44	Ghumarwin	500 MT	500000.00
45	Gherwin	250 MT	500000.00
46	Kuthera	250 MT	3800000.00
	Total		
G	Distt Mandi		500000.00
47	Dehar	250 MT	1000000.00
48	Sarkaghat/Bhamla	1000 MT	500000.00
49	Gohar	250 MT	500000.00
50	Joginder Nagar	500 MT	500000.00
51	Churag (Chindi)	250 MT	1000000.00
52	Lunapani	1000 MT	1000000.00
53	Sandhol	250 MT	1000000.00
54	SunderNagar	1000 MT	500000.00
55	Padhar	250 MT	500000.00
56	Longni	--	7000000.00
	Total		
H	Distt Hamirpur		1000000.00
57	Hamirpur	1000 MT	Already Included in Office Building complex
58	Hamirpur	250 MT	500000.00
59	Nadaun Amblahar	250 MT	800000.00
60	Suhari	500 MT	800000.00
61	Nagrota Gazian	750 MT	3100000.00
	Total		

I	Distt Kangra		
62	Dhaliara	2000 MT	1200000.00
63	Indora	500 MT	800000.00
64	Nagrota Bagwan	2000 MT	1200000.00
65	Nagrota Surian	500 MT	800000.00
66	Puhara	750 MT	1000000.00
67	Raja Ka Bag	2000 MT	1200000.00
	Total		6200000.00
J	Distt Chamba		
68	Chowari	250 MT	600000.00
69	Kurhan	250 MT	600000.00
70	Parel	500 MT	1200000.00
71	Salooni	250 MT	600000.00
	Total		3000000.00
K	Distt Una		
72	Una /Jalgran	1000 MT	1000000.00
73	Santokgarh(Raipur)	250 MT	500000.00
74	Amb	500 MT	1200000.00
	Total		2700000.00
L	Distt Lahul Spiti		
75	Gondla	250 MT	600000.00
76	Kaza	250 MT	600000.00
77	Udaipur	250 MT	600000.00
	Total		1800000.00
	G.Total		52500000.00

V. HIMFED Petrol Pumps Building(s) structure including plinth, retaining walls, boundary walls, breast wall, approach roads, gates etc.

S. No.	Name of Area Office	Name of District	Number of Petrol Pumps	Name of Petrol Pump	Value in Lakhs (in INR)
1	Shimla	Shimla	1	Chotta Shimla Petrol Pump along with Area Office Shimla (Building)	20.00
2	Chamba	Chamba	1	Petrol Pump at Chowari (Building.)	10.00
3	Nahan	Sirmour	1	Petrol Pump at Sarahan (Building)	10.00
		Total	3		40.00

VI. Furniture, Fixtures and other office equipments

S. No.	Particulars of Assets	Value in INR
1	Head Office , Near Victory Tunnel Shimla	20,00,000.00
2	Area Office Bilaspur	1,50,000.00
3	Area Office Chamba	1,50,000.00
4	Area Office Hamirpur	1,50,000.00
5	Area Office Kullu	1,50,000.00
6	Area Office Mandi	1,50,000.00
7	Area Office Nagrota Bagwan	1,50,000.00
8	Area Office Nahan	1,50,000.00
9	Area Office Rampur	1,50,000.00
10	Area Office Solan	1,50,000.00
11	Area Office Shimla	1,50,000.00
12	Area Office Una	50,000.00
13	Branch office Delhi	37,00,000.00
	Total	

S.No.	Particulars	Value in INR
I	Office Buildings	5,51,00,000.00
II	Residential Flats	25,00,000.00
III	Collection Centres	7,00,000.00
IV	Godowns with Chowkidar Residences	5,25,00,000.00
V	Petrol Pumps (Buildings)	40,00,000.00
VI	Furniture & Fixture and other office equipments	37,00,000.00
	G. Total	11,85,00,000.00

(Rs. Eleven Crore Eighty-Five Lakh only)

ANNEXURE - III**TECHNICAL BID SUBMISSION FORM**
(To be submitted on Letterhead of Firm)

Tender Reference No.: _____ Date: _____

Name of Work: E-tender for insurance cover of HIMFED properties, stock, liquor bottling plant and Fidelity Guarantee for the policy period from 23.11.2026 to 22.11.2027.

PART A: GENERAL INFORMATION

S.No.	Parameter	Details to be filled by Bidder
1.	Name of Bidding Company	
2.	Registered Office Address	
3.	Divisional/ Branch Office Address in Shimla	
4.	Name and Designation of Authorized Signatory	
5.	Contact Number (Mobile)	
6.	Email Address	
7.	PAN Number	
8.	GST No.	

PART B: FINANCIAL COMPLIANCE (TENDER FEE AND EMD)

Please fill out either Section 1 OR Section 2 as applicable.

Section	Parameter	Details to be filled by Bidder
1. Standard Payment (NEFT/RTGS)	Tender Fee (Rs. 500) UTR Number & Date	
	EMD (Rs. 10,000) UTR Number & Date	
	Name of Originating Bank & Branch	

PART C: PRE-QUALIFICATION CHECKLIST

Bids missing mandatory documents will be summarily rejected.

S.No.	Pre-Qualification Criteria	Compliance (Yes/No)
1.	Proof of Tender Fee and EMD payment (Scanned copy of NEFT/RTGS Transaction Receipt containing UTR number) uploaded?	
2.	Declaration on official letterhead citing the specific government guidelines/rules that entitles the insurer exemption from tender fee, EMD alongwith copy of the said government guidelines/ rules . ONLY IF claiming fee exemption. Uploaded?	
3.	Valid IRDAI Registration Certificate uploaded?	
4.	Copy of documentary proof establishing operational divisional/branch office at Shimla uploaded?	
5.	Copy of GST Returns for the last three preceding years uploaded?	
6.	Non-Blacklisting Affidavit uploaded?	
8.	Signed and stamped copy of complete Tender Document (each page) as token of acceptance of all terms, uploaded?	
9.	Copy of Firm's PAN Card uploaded?	
10.	Copy of Firm's GST Registration Certificate uploaded?	

PART D: DECLARATION

I, hereby declare that information furnished above is true and correct to best of my knowledge. I certify that the company has not been blacklisted or debarred by any Government Department or PSU. I have thoroughly read, understood, and unconditionally accepted all terms and conditions stipulated in the tender document.

Signature of Authorized Person: _____

Name: _____

Designation: _____

Date: _____

Place: _____

Official Seal of Firm: